



CITY OF MENDOTA HEIGHTS VOLUNTEER SERVICE DESCRIPTION

Service Title: Community Emergency Response Team (C.E.R.T) Volunteer

Program: Police/Fire Department

Supervisor(s): Sergeant Fleming

Phone: 651-452-1366

E-mail: cert@mendotaheightsmn.gov

Sergeant McCarty

Phone: 651-452-1366

E-mail: cert@mendotaheightsmn.gov

Service Location: City of Mendota Heights

Purpose: The Community Emergency Response Team (C.E.R.T) is a group of volunteers within the city that provide assistance to the Police and Fire Departments during an emergency.

Service Length: Ongoing.

Time Commitment: Volunteers are notified when their support is needed. Emergency incidences within the community may also prompt a need for C.E.R.T Volunteers. Minimum of 4 hours per quarter, achievable through attending ongoing training program.

Qualifications/Desired Skills:

- Must be at least 18 years of age
- Can follow through on a commitment
- Passion for supporting the Mendota Heights community in times of need
- Track volunteer hours

Service Duties: Assist the Mendota Heights Police and Fire Department to support public safety when called upon in response to local disasters or events. This may include but not limited to: traffic directions at events and incidences; helping first responders in the aftermath of nature disaster; attend community events and demonstrate educational exercise training.

Outcomes/Learning Opportunities: Volunteers will work alongside Police Officers and Firefighters to keep our city safe and supported in times of need. C.E.R.T volunteers will gain knowledge on basic disaster response skills, such as fire safety, light search and rescue, team organization and disaster medical operations. CERT helps to expand the capacity of public safety in an emergency and helps to build strong working relationships between emergency responders and the public.

On-boarding: Every volunteer is required to submit a contact form, complete a background check, and complete a driving record check.

Training Requirements: Every volunteer will be required to complete an initial 9 week training program. Ongoing quarterly trainings.

Special Instructions (optional): CERT members participate in continuous education for emergency preparedness, and practice their skills and training exercises year-round.