

CITY OF MENDOTA HEIGHTS
DAKOTA COUNTY
STATE OF MINNESOTA

Minutes of the Regular Meeting
Held Tuesday, June 6, 2023

Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota Heights, Minnesota was held at 7:00 p.m. at City Hall, 1101 Victoria Curve, Mendota Heights, Minnesota.

CALL TO ORDER

Mayor Levine called the meeting to order at 7:00 p.m. Councilors Lorberbaum, Paper, Mazzitello, and Miller were also present.

PLEDGE OF ALLEGIANCE

Council, the audience, and staff recited the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Levine presented the agenda for adoption. Councilor Mazzitello moved adoption of the agenda. Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

CONSENT CALENDAR

Mayor Levine presented the consent calendar and explained the procedure for discussion and approval. Councilor Lorberbaum moved approval of the consent calendar as presented, pulling items E, N, and P.

- a. Approval of May 16, 2023 City Council Minutes
- b. Acknowledge Natural Resource Commission April 12, 2023 Meeting Minutes
- c. Acknowledge March 15, 2023 Airport Relations Commission Meeting Minutes
- d. Resolution 2023-27 Accept Memorial Tree Donation
- e. ~~Approve the MN Historical Society Heritage Partnership Program Grant Agreement~~
- f. Approve Purchase Order for Tree Removals
- g. Resolution 2023-32 Approving an Administrative MRCCA Minor Development Permit to 1902 Glenhill Road (Planning Case 2023-06)
- h. Acknowledge the April 2023 Par 3 Financial Report
- i. Approve Replacement of Overhead Garage Door at Public Works
- j. Approve Purchase of Sanitary Sewer Camera Nozzle
- k. Resolution 2023-28 Accept Bids and Award Contract for the 2023 Sanitary Sewer Cleaning and Televising Project

- l. Resolution 2023-09 Accepting Project and Approving Final Payment for the Rogers Lake and Park Place Pond Improvement Project
- m. Resolution 2023-30 Authorizing Continued Participation in the Dakota County Electronic Crimes Task Force Joint Powers Agreement
- ~~n. Approve Out of Metro Travel Request for City Mechanic~~
- o. Accept Natural Resources Commissioner Resignation
- ~~p. Accept Police Sergeant Resignation and Authorize Police Sergeant and Police Officer Position Postings~~
- q. Approve Closure of City Hall on Monday, July 3, 2023
- r. Approve Alcohol License Renewals
- s. Approve Massage Licenses
- t. Approval of Claims List

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

PULLED CONSENT AGENDA ITEMS

E) APPROVE THE MN HISTORICAL SOCIETY HERITAGE PARTNERSHIP PROGRAM GRANT AGREEMENT

Mayor Levine commented that she wanted to acknowledge the Natural Resources Coordinator for securing \$50,000 in grant funding for signage.

Mayor Levine moved to approve THE MN HISTORICAL SOCIETY HERITAGE PARTNERSHIP PROGRAM GRANT AGREEMENT.

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

N) APPROVE OUT OF METRO TRAVEL REQUEST FOR CITY MECHANIC

Councilor Paper took the opportunity to acknowledge the work of the City Mechanic to maintain the City fleet which includes vehicles for Police, Fire, Public Works, etc. He commented that Nick does an amazing job keeping things running and on the road.

The Council echoed the accolades.

Mayor Levine noted the requested training that the employee will receive.

Councilor Paper moved to approve OUT OF METRO TRAVEL REQUEST FOR CITY MECHANIC.

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

P) ACCEPT POLICE SERGEANT RESIGNATION AND AUTHORIZE POLICE SERGEANT
AND POLICE OFFICER POSITION POSTINGS

Mayor Levine congratulated Sergeant Fleming for his years of service in Mendota Heights, noting that he received a great promotion and wished him luck in his future endeavors in Texas.

Mayor Levine moved to approve POLICE SERGEANT RESIGNATION AND AUTHORIZE POLICE
SERGEANT AND POLICE OFFICER POSITION POSTINGS.

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

PUBLIC COMMENTS

No one from the public wished to be heard.

PRESENTATIONS

No items scheduled.

PUBLIC HEARING

No items scheduled.

NEW BUSINESS

A) AUTHORIZE PURCHASE ORDER FOR THE WENTWORTH PARK WARMING HOUSE
REPLACEMENT

Parks and Recreation Manager Meredith Lawrence explained that the Council was being asked to approve a purchase order for the construction of a new (replacement) warming house at Wentworth Park.

Councilor Lorberbaum asked and received confirmation that there would not be restrooms in the facility. She referenced the rectangle shapes on the drawing and asked for clarification.

Public Works Director Ryan Ruzek provided additional clarification on the items shown on the drawing.

Councilor Paper referenced the ground work and asked who would be responsible for the grading work.

Public Works Director Ryan Ruzek replied that the City has constructed a trail that would run to the portable restroom and building to provide ADA access.

Councilor Paper asked the number of accessible outlets inside the building. He noted that going forward, it is important to have outlets as there are no phones and cell phones die.

Parks and Recreation Manager Meredith Lawrence replied that the Marie Park warming house has four outlets and they are used by residents and warming house staff to charge phones or laptops. She noted that this bid does not include electric, so more outlets could be added.

Councilor Paper asked if there would be windows.

Parks and Recreation Manager Meredith Lawrence replied that there are not windows as they want to avoid pucks breaking windows.

Councilor Paper commented that it would be helpful to have a window for the warming house staff.

Councilor Miller moved to approve THE PURCHASE ORDER FOR THE WENTWORTH WARMING HOUSE BY KIRCHNER CONTRACTING FOR \$58,800.

Councilor Mazzitello seconded the motion.

Ayes: 5

Nays: 0

B) REVIEW FIRST QUARTER CITY FINANCIAL REPORT

Finance Director Kristen Schabacker provided a brief background on this item. She provided a report on the first quarter financials.

Councilor Lorberbaum noted the difference in the storm utility revenue comparing this year to last year and asked for details.

Finance Director Kristen Schabacker replied that they should be very similar and noted that the full entry for 2022 was most likely not complete.

Mayor Levine thanked Finance Director Kristen Schabacker for the update.

COMMUNITY ANNOUNCEMENTS

City Administrator Cheryl Jacobson announced upcoming events and activities.

COUNCIL COMMENTS

Councilor Lorberbaum congratulated those graduating from high school, college, or any level. She commented on the ribbon cutting for the reintroduction of the bison at Dakota County's Spring Lake Park Reserve and provided details for the event in Rosemont.

Councilor Miller commented that school is coming to an end, therefore drivers should be cautious of children in the neighborhoods.

Councilor Mazzitello echoed the congratulations to all graduates, including his daughter. He commented that today is the 79th anniversary of the invasion of Normandy, which led to the end of World War II. He encouraged people to thank veterans if they know one.

Councilor Paper commented that the Officer Scott Patrick Memorial 5k was held this past weekend and raised over \$17,000. He noted that those funds will be donated to the Special Olympics in memory of Officer Patrick. He congratulated former mayor Neil Garlock for his efforts on this event.

Mayor Levine congratulated the graduates and to former mayor Neil Garlock for the great job planning and running the Officer Scott Patrick Memorial 5k. She encouraged people to come to Valley View Heights playground for ice cream and fun celebrating the last day of school. She congratulated Councilor Mazzitello as he will be getting married this weekend. She commented that there is an opening on the Natural Resources Commission and encouraged interested residents to apply for the position.

ADJOURN

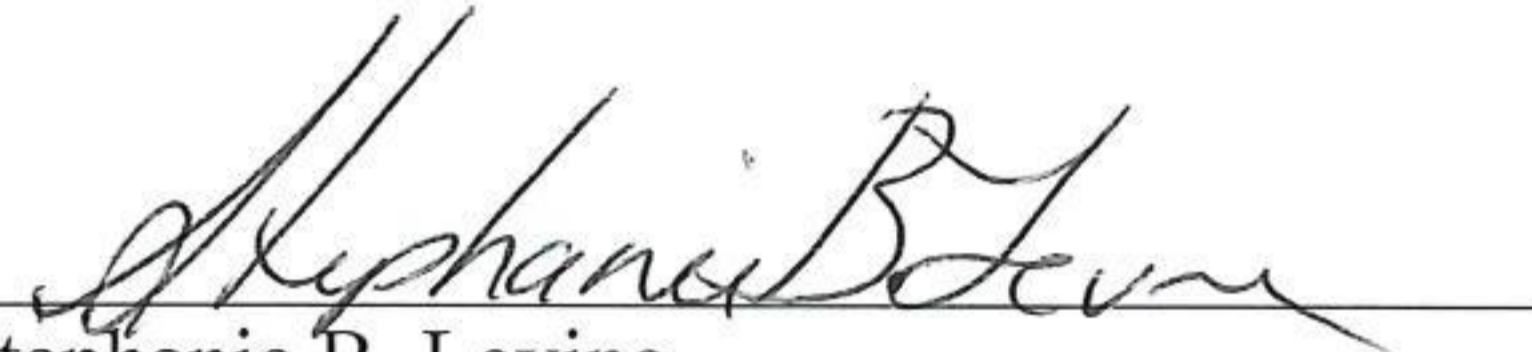
Councilor Mazzitello moved to adjourn.

Councilor Paper seconded the motion.

Ayes: 5

Nays: 0

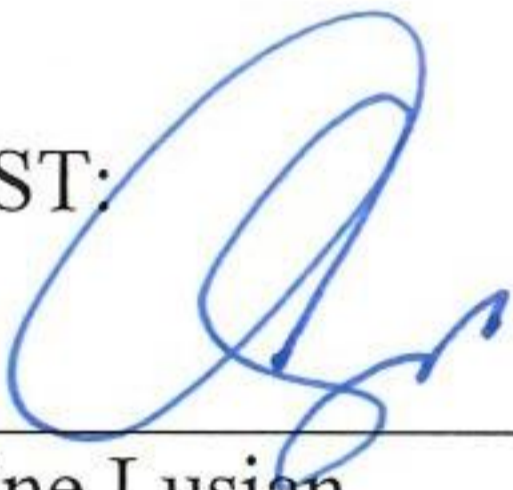
Mayor Levine adjourned the meeting at 7:35 p.m.



Stephanie B. Levine

Mayor

ATTEST:



Christine Lusian

City Clerk