



## **CITY OF MENDOTA HEIGHTS**

### **PARKS AND RECREATION COMMISSION WORK SESSION MEETING AGENDA**

June 10, 2025 at 6:30 PM

Mendota Heights City Hall, 1101 Victoria Curve, Mendota Heights

- 1. Call to Order**
- 2. Discussion**
  - a. FY2026 Budget Recommendation
- 3. Adjourn**

**Next Meeting  
July 8 at 6:30PM**

Information is available in alternative formats or with the use of auxiliary aids to individuals with disabilities upon request by calling city hall at 651-452-1850 or by emailing [cityhall@mendotaheightsmn.gov](mailto:cityhall@mendotaheightsmn.gov).



## City Council Work Session Memo

---

**MEETING DATE:** June 10, 2025

**TO:** Chair Blanks and Commissioners

**FROM:** Meredith Lawrence, Parks and Recreation/Assistant Public Works Director

**SUBJECT:** FY2026 Budget Recommendation

---

### **ACTION REQUEST:**

The Commissioners should review the draft five-year Capital Improvement Plan (CIP) for Parks and the Par 3 Golf Course. Upon review and discussion of the projects, the Commission should make their 2026 budget recommendations to the City Council for the following budgets:

- Recreation Programs/Events
- Park Capital
- Par 3 Capital

### **BACKGROUND:**

Staff will discuss with the Commission the role and timing of the Park System Master Plan and full Capital Improvement Plan (CIP), in relation to the FY2026 budget requests.

The following is the timeline for the FY2026 Budget:

- June 10: PRC will make FY2026 budget recommendations to the City Council
- June/July: Staff will work on Budget Improvement Packages (BIPs) for desired 2026 projects and work with the Finance Director and City Administrator on financing options and feasibility
- August: Staff will meet with the City Council in budget work session to present parks, recreation and Par 3 requests
- September: City Council will set preliminary budget for FY2026
- December: City Council will approve final budget for FY2026

It is important to note that just because a project is included in the CIP does not mean it will be completed--and just because a project is not included in the CIP, doesn't mean it is not possible. The City Council may request community engagement for a project and the City must have sufficient funding to cover the costs of the project. Some projects on this list may simply not happen, while other timelines could get moved earlier or pushed back later within

the plan.

When reviewing the CIP, it will become evident that as the CIP gets further into the future it is more difficult to forecast potential trends and needs within our park system. The Commission will be asked to focus on the next year for recommendation purposes.

Based on past budgets and in looking at the City's needs from a whole, not just from a Parks and Recreation lens, there is a chance the CIP projects proposed in 2026 are not feasible from a budget standpoint. Thus, the Commission will need to provide direction to staff on prioritizing projects, in addition to making recommendations on which project timeframes need to be reconsidered and deferred.

The goal of the Par 3 Golf Course is to be self-sufficient, so staff will address with the Commission which projects seem attainable based off projected 2025 revenues and expenses.

**ATTACHMENTS:**

1. Parks 2025 to 2029
2. Par 3 2025 to 2029

2a1.

2025 through 2029  
**Capital Improvement Plan**  
Mendota Heights, MN  
**Projects By Year**

Project Name	Department	Project #	Project Cost
<b>2025</b>			
Friendly Hills-Tennis Courts	Parks and Recreation	Parks 40	16,995
Ivy Hills-Playground	Parks and Recreation	Parks 82	180,000
Ivy Hills-Basketball Court Expansion	Parks and Recreation	Parks 97	33,850
Valley-Ballfield Infield Surfacing	Parks and Recreation	Parks 211	10,000
Hagstrom King-Connection Point	Parks and Recreation	Parks 01	77,500
<b>Total for 2025</b>			<b>318,345</b>

<b>2026</b>			
Dog Park-Water Source	Parks and Recreation	Parks 24	75,000
Ivy Hills-Backstop	Parks and Recreation	Parks 84	30,000
Tot Lot-Water Source (Community Garden)	Parks and Recreation	Parks 200	75,000
Valley-Playground	Parks and Recreation	Parks 207	140,000
Valley-Picnic Shelter Replacement	Parks and Recreation	Parks 208	170,000
Wentworth-Ballfield Infield Surfacing	Parks and Recreation	Parks 271	10,300
Wentworth-Hockey Rink Boards (Treated Wood)	Parks and Recreation	Parks 282	45,000
Wentworth-Expand Basketball to Full	Parks and Recreation	Parks 288	35,000
<b>Total for 2026</b>			<b>580,300</b>

<b>2027</b>			
Friendly Hills-Playground	Parks and Recreation	Parks 31	153,831
Friendly Hills-Pickleball Acrylic Surface	Parks and Recreation	Parks 46	28,628
Friendly Hills-Dugout Addition	Parks and Recreation	Parks 55	23,098
Ivy Hills-Ballfield Infield Surfacing	Parks and Recreation	Parks 83	10,609
Kensington-Fencing South Fence	Parks and Recreation	Parks 114	129,960
Mendakota-Netting on Backstops	Parks and Recreation	Parks 166	16,000
Rogers Lake-Playground	Parks and Recreation	Parks 189	200,000
Rogers Lake-Picnic Shelter	Parks and Recreation	Parks 190	185,000
Rogers Lake-Sand Volleyball Court Refresh	Parks and Recreation	Parks 195	20,000
Valley-Backstop	Parks and Recreation	Parks 222	31,827
<b>Total for 2027</b>			<b>798,952</b>

<b>2028</b>			
Friendly Hills-Ballfield Infield Surfacing	Parks and Recreation	Parks 35	10,927
Hagstrom King-Bleachers + Concrete Pad Home Plate	Parks and Recreation	Parks 75	50,000
Ivy Hills-Foul Ball/Outfield Fence Addition	Parks and Recreation	Parks 95	21,855
Kensington-Playground	Parks and Recreation	Parks 105	195,000
Kensington-Technology Updates	Parks and Recreation	Parks 118	145,000
Marie-Backstop	Parks and Recreation	Parks 125	32,782
Rogers Lake-Technology Updates	Parks and Recreation	Parks 199	75,000
Victoria Highlands-Playground w/Shade	Parks and Recreation	Parks 246	169,373
Wentworth-Backstop	Parks and Recreation	Parks 272	32,782
<b>Total for 2028</b>			<b>732,715</b>

Project Name	Department	Project #	Project Cost
<b>2029</b>			
Hagstrom King-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 66	<b>16,883</b>
Ivy Hills-Bleachers/Bench Seating	<i>Parks and Recreation</i>	Parks 88	<b>11,255</b>
Ivy Hills-Dugout Addition	<i>Parks and Recreation</i>	Parks 96	<b>28,138</b>
Marie-Tennis Courts	<i>Parks and Recreation</i>	Parks 130	<b>19,128</b>
Marie-Pickleball Court Resurfacing	<i>Parks and Recreation</i>	Parks 138	<b>31,283</b>
Mendakota-Safety Lighting on Path	<i>Parks and Recreation</i>	Parks 151	<b>11,255</b>
Wentworth-Pickleball Court Resurfacing	<i>Parks and Recreation</i>	Parks 289	<b>30,372</b>
Mendakota-Paved Walking Trails	<i>Parks and Recreation</i>	Parks 305	<b>4,502</b>
Marie-Outfield Fence	<i>Parks and Recreation</i>	Parks 317	<b>22,510</b>
Valley-Outfield Fence	<i>Parks and Recreation</i>	Parks 318	<b>22,510</b>
<b>Total for 2029</b>			<b>197,833</b>
<b>GRAND TOTAL</b>			<b>2,628,145</b>

2025 through 2029  
**Capital Improvement Plan**  
Mendota Heights, MN  
**Projects By Year**

2a2.

Project Name	Department	Project #	Project Cost
<b>2025</b>			
Online Tee Sheet System	Par 3	Par 3-10	4,300
Standby Generator-Clubhouse	Par 3	Par 3-23	12,100
Total for 2025			16,400
<b>2026</b>			
Standby Generator-Maintenance Building	Par 3	Par 3-24	30,000
Total for 2026			30,000
<b>2027</b>			
Par 3 Sidewalk Entrance to Clubhouse	Par 3	Par 3-02	18,084
Parking Lot	Par 3	Par 3-08	55,167
Bituminous Cart Path	Par 3	Par 3-26	9,096
Total for 2027			82,346
<b>2028</b>			
Soffit/Fascia	Par 3	Par 3-07	20,000
Blower	Par 3	Par 3-17	10,735
Technology Upgrades	Par 3	Par 3-22	140,000
Total for 2028			170,734
<b>2029</b>			
Underground Irrigation Piping	Par 3	Par 3-12	750,000
Total for 2029			750,000
GRAND TOTAL			1,049,480