



CITY OF MENDOTA HEIGHTS

PARKS AND RECREATION COMMISSION WORK SESSION MEETING AGENDA

June 10, 2025 at 6:30 PM

Mendota Heights City Hall, 1101 Victoria Curve, Mendota Heights

- 1. Call to Order**
- 2. Discussion**
 - a. FY2026 Budget Recommendation
- 3. Adjourn**

**Next Meeting
July 8 at 6:30PM**

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City Council Work Session Memo

MEETING DATE: June 10, 2025

TO: Chair Blanks and Commissioners

FROM: Meredith Lawrence, Parks and Recreation/Assistant Public Works Director

SUBJECT: FY2026 Budget Recommendation

ACTION REQUEST:

The Commissioners should review the draft five-year Capital Improvement Plan (CIP) for Parks and the Par 3 Golf Course. Upon review and discussion of the projects, the Commission should make their 2026 budget recommendations to the City Council for the following budgets:

- Recreation Programs/Events
- Park Capital
- Par 3 Capital

BACKGROUND:

Staff will discuss with the Commission the role and timing of the Park System Master Plan and full Capital Improvement Plan (CIP), in relation to the FY2026 budget requests.

The following is the timeline for the FY2026 Budget:

- June 10: PRC will make FY2026 budget recommendations to the City Council
- June/July: Staff will work on Budget Improvement Packages (BIPs) for desired 2026 projects and work with the Finance Director and City Administrator on financing options and feasibility
- August: Staff will meet with the City Council in budget work session to present parks, recreation and Par 3 requests
- September: City Council will set preliminary budget for FY2026
- December: City Council will approve final budget for FY2026

It is important to note that just because a project is included in the CIP does not mean it will be completed--and just because a project is not included in the CIP, doesn't mean it is not possible. The City Council may request community engagement for a project and the City must have sufficient funding to cover the costs of the project. Some projects on this list may simply not happen, while other timelines could get moved earlier or pushed back later within

the plan.

When reviewing the CIP, it will become evident that as the CIP gets further into the future it is more difficult to forecast potential trends and needs within our park system. The Commission will be asked to focus on the next year for recommendation purposes.

Based on past budgets and in looking at the City's needs from a whole, not just from a Parks and Recreation lens, there is a chance the CIP projects proposed in 2026 are not feasible from a budget standpoint. Thus, the Commission will need to provide direction to staff on prioritizing projects, in addition to making recommendations on which project timeframes need to be reconsidered and deferred.

The goal of the Par 3 Golf Course is to be self-sufficient, so staff will address with the Commission which projects seem attainable based off projected 2025 revenues and expenses.

ATTACHMENTS:

1. Parks 2025 to 2029
2. Par 3 2025 to 2029

2025 through 2029
Capital Improvement Plan
Mendota Heights, MN
Projects By Year

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Project Name	Department	Project #	Project Cost
2025			
Friendly Hills-Tennis Courts	<i>Parks and Recreation</i>	Parks 40	16,995
Ivy Hills-Playground	<i>Parks and Recreation</i>	Parks 82	180,000
Ivy Hills-Basketball Court Expansion	<i>Parks and Recreation</i>	Parks 97	33,850
Valley-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 211	10,000
Hagstrom King-Connection Point	<i>Parks and Recreation</i>	Parks 01	77,500
Total for 2025			318,345
2026			
Dog Park-Water Source	<i>Parks and Recreation</i>	Parks 24	75,000
Ivy Hills-Backstop	<i>Parks and Recreation</i>	Parks 84	30,000
Tot Lot-Water Source (Community Garden)	<i>Parks and Recreation</i>	Parks 200	75,000
Valley-Playground	<i>Parks and Recreation</i>	Parks 207	140,000
Valley-Picnic Shelter Replacement	<i>Parks and Recreation</i>	Parks 208	170,000
Wentworth-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 271	10,300
Wentworth-Hockey Rink Boards (Treated Wood)	<i>Parks and Recreation</i>	Parks 282	45,000
Wentworth-Expand Basketball to Full	<i>Parks and Recreation</i>	Parks 288	35,000
Total for 2026			580,300
2027			
Friendly Hills-Playground	<i>Parks and Recreation</i>	Parks 31	153,831
Friendly Hills-Pickleball Acrylic Surface	<i>Parks and Recreation</i>	Parks 46	28,628
Friendly Hills-Dugout Addition	<i>Parks and Recreation</i>	Parks 55	23,098
Ivy Hills-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 83	10,609
Kensington-Fencing South Fence	<i>Parks and Recreation</i>	Parks 114	129,960
Mendakota-Netting on Backstops	<i>Parks and Recreation</i>	Parks 166	16,000
Rogers Lake-Playground	<i>Parks and Recreation</i>	Parks 189	200,000
Rogers Lake-Picnic Shelter	<i>Parks and Recreation</i>	Parks 190	185,000
Rogers Lake-Sand Volleyball Court Refresh	<i>Parks and Recreation</i>	Parks 195	20,000
Valley-Backstop	<i>Parks and Recreation</i>	Parks 222	31,827
Total for 2027			798,952
2028			
Friendly Hills-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 35	10,927
Hagstrom King-Bleachers + Concrete Pad Home Plate	<i>Parks and Recreation</i>	Parks 75	50,000
Ivy Hills-Foul Ball/Outfield Fence Addition	<i>Parks and Recreation</i>	Parks 95	21,855
Kensington-Playground	<i>Parks and Recreation</i>	Parks 105	195,000
Kensington-Technology Updates	<i>Parks and Recreation</i>	Parks 118	145,000
Marie-Backstop	<i>Parks and Recreation</i>	Parks 125	32,782
Rogers Lake-Technology Updates	<i>Parks and Recreation</i>	Parks 199	75,000
Victoria Highlands-Playground w/Shade	<i>Parks and Recreation</i>	Parks 246	169,373
Wentworth-Backstop	<i>Parks and Recreation</i>	Parks 272	32,782
Total for 2028			732,715

Project Name	Department	Project #	Project Cost
2029			
Hagstrom King-Ballfield Infield Surfacing	<i>Parks and Recreation</i>	Parks 66	16,883
Ivy Hills-Bleachers/Bench Seating	<i>Parks and Recreation</i>	Parks 88	11,255
Ivy Hills-Dugout Addition	<i>Parks and Recreation</i>	Parks 96	28,138
Marie-Tennis Courts	<i>Parks and Recreation</i>	Parks 130	19,128
Marie-Pickleball Court Resurfacing	<i>Parks and Recreation</i>	Parks 138	31,283
Mendakota-Safety Lighting on Path	<i>Parks and Recreation</i>	Parks 151	11,255
Wentworth-Pickleball Court Resurfacing	<i>Parks and Recreation</i>	Parks 289	30,372
Mendakota-Paved Walking Trails	<i>Parks and Recreation</i>	Parks 305	4,502
Marie-Outfield Fence	<i>Parks and Recreation</i>	Parks 317	22,510
Valley-Outfield Fence	<i>Parks and Recreation</i>	Parks 318	22,510
Total for 2029			197,833
GRAND TOTAL			2,628,145

2025 through 2029
Capital Improvement Plan
 Mendota Heights, MN
Projects By Year

Project Name	Department	Project #	Project Cost
2025			
Online Tee Sheet System	Par 3	Par 3-10	4,300
Standby Generator-Clubhouse	Par 3	Par 3-23	12,100
Total for 2025			16,400
2026			
Standby Generator-Maintenance Building	Par 3	Par 3-24	30,000
Total for 2026			30,000
2027			
Par 3 Sidewalk Entrance to Clubhouse	Par 3	Par 3-02	18,084
Parking Lot	Par 3	Par 3-08	55,167
Bituminous Cart Path	Par 3	Par 3-26	9,096
Total for 2027			82,346
2028			
Soffit/Fascia	Par 3	Par 3-07	20,000
Blower	Par 3	Par 3-17	10,735
Technology Upgrades	Par 3	Par 3-22	140,000
Total for 2028			170,734
2029			
Underground Irrigation Piping	Par 3	Par 3-12	750,000
Total for 2029			750,000
GRAND TOTAL			1,049,480