



CITY COUNCIL AGENDA
WORK SESSION
MENDOTA HEIGHTS CITY HALL
COUNCIL CHAMBERS

Tuesday, February 21, 2023
5:00 p.m.

- 1. Call to Order**
- 2. Discussion**
 - a. Police/City Hall Site Security and Building Needs Update
- 3. Adjourn**



City Council Work Session Memo

DATE: February 21, 2023

TO: Mayor and City Council

FROM: Kelly McCarthy, Chief of Police
Ryan Ruzek, Public Work Director
Cheryl Jacobson, City Administrator

SUBJECT: Police/City Hall Site Security and Building Needs Update

INTRODUCTION

Staff will provide an update on the continued assessment and development of schematic plans for the expansion and renovation/remodeling of the city's municipal campus which includes the police department and city hall offices.

BACKGROUND

The current City Hall and Police Department building was constructed in 1987 and has had minimal updates since. In September, 2020, the City Council approved a contract with CNH Architects to provide a detailed Police Department and City Hall Facility Needs Analysis. The goal of the analysis was to provide evidence-based recommendations that address the needs of the physical building as well as the operational needs of the Police Department, City Hall and citizens of Mendota Heights. Analysis results were presented during an April, 2021 City Council work session.

The continuation of building plan development following the space needs analysis was put on hold due to the pandemic's impact on the construction market as seen in product and labor cost increases. However, identified as part of the Council's 2021-2022 strategic priorities and included in the CIP budget is funding for the development of shelf ready plans for the expansion and renovation/remodeling of the police department and city hall in anticipation that the construction market would begin to recover and normalize post-pandemic.

Responding to the city council's feedback and comments received during the April, 2021 analysis discussion, the development of two concepts was requested. In September 2022, the city council approved a contract with CNH Architects for the continued

assessment and development of the requested options. Options include the Plan A with additional space added to the north of the current building and Plan B with additional space added to the west side of the building.

ACTION RECOMMENDED/REQUESTED

Staff will present conceptual designs of both options at the work session and would like to hear from council regarding the proposed path forward.